



SRI LANKA STANDARDS INSTITUTION

APPLICATION FOR THE CERTIFICATION OF VEGETARIAN FOOD AND BEVERAGE (SCVFB) SCHEME IN ACCORDANCE WITH SLS 1460:2013 STANDARD

The Director General
SRI LANKA STANDARDS INSTITUTION
No. 17, Victoria Place
Elvitigala Mawatha
COLOMBO 08
SRI LANKA

for office use

DATE RECEIVED	
REFERENCE NUMBER	
NEW CERTIFICATION	
RE-CERTIFICATION	

I/We hereby apply for the certification of Vegetarian Production/Processing established in

.....
[Registered name of the Applicant Organization]

The particulars of my/our organization are given below:

1. GENERAL:

1.1. Address (Head Office):

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Telephone: Fax: E-mail:

1.2. Legal status of the organization:

a) Registration authority:

b) Registration number: Date:

(Attach a copy of the certificate of Business Registration)

1.3. VAT registration number:

1.4. If SVAT, SVAT number:

** (Attach SVAT approval letter from the Department of Inland Revenue)

2. LOCATION(S)/SITES, DEPARTMENTS/DIVISIONS AND THE NUMBER OF EMPLOYEES APPLICABLE FOR THE CERTIFICATION:

[Please indicate the permanent physical locations (subsidiaries, branches, warehouses etc.) registered under the Applicant Organization, which are to be included in the SLS 1460:2013 certification.

Name and address of the location/site	Name, designation & contact details (Telephone /e-mail) of the representative at each location/site	Departments/Divisions at each location/site (eg.: Management, Design, Production, Quality Assurance, Human Resources, etc.)	Total effective number of employees**
Head office			
Location 1			
Location 2			

[If required Please attach a separate sheet]

**The effective number of employees consists of all full time employees involved within the scope of certification including those working on each shift. Non-permanent (seasonal, temporary and contracted employees) and part time employees who will be present at the time of the audit shall be included in this number).

2.1. Whether product or service realization processes operate on a shift basis,

Location/Site	Number of shifts in operation	Working hours of each shift	Number of employees working in a shift	Activities carried out in each shift
Head office	1	From..... to		
	2	From..... to		
	3	From..... to		
Location 1	1	From..... to		
	2	From..... to		
	3	From..... to		
Location 2	1	From..... to		
	2	From..... to		
	3	From..... to		

3. VEGETARIAN FOOD AND BEVERAGE (SCVFB) SCHEME

Type of Product Category (Tick relevant box)

- Vegetarian food or Beverage which includes milk & Milk Products but excludes products prepared using animal rennet- (Lacto)
- Vegetarian food or Beverage which excludes all ingredients & additives derived from animal origin. Such food or beverage may be declared as “suitable for vegans” or indicated the term “vegan” – (Strict/Vegan)
- Vegetarian food or Beverage which includes honey, milk and milk products- (Pure)

3.1. Description of products manufactured (if multiple sites are available, please specify the products manufactured in each site separately)

Site	Product(s) manufactured	Processing status
Head office		
Location 1		
Location 2		

*Processing status shall describe whether the final product is sold as raw, cooked, pasteurized, sterilized, frozen, chilled, vacuum packed, tetra packed, canned etc.

3.2 Desired scope of SLS 1460:2013 certification:

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3.3 List any other food products made at the plant or food service operations carrying out at the facility and those are to be excluded from the certification. (Products can be excluded only when processes are completely separated from each other and chances of cross contamination is ruled out).

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3.4 Description of manufacturing process(s) and/or service(s) which has been outsourced to an external party(s) [if any]:

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3.5 Type of certification [New Certification or Recertification]:

3.6 If Recertification:

- a) Date of first certification:
- b) Validity period of previous certification: From to
- c) Major changes done in the Vegetarian Food and Beverage System during the previous year [if any]:

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3.7 Vegetarian Food and Beverage Certification System of the organization is developed by [outside consultant(s) and/or organization itself]:

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4. ANY OTHER SYSTEMS CERTIFICATION(S) OBTAINED BY THE ORGANIZATION:

4.1 Other Management systems certification(s) obtained by the organization.

STANDARD	CERTIFIED (YES /NO)	CERTIFICATION BODY
ISO 9001 (QMS)		
ISO 14001 (EMS)		
ISO 22000 (FSMS)/ FSSC/ BRC		
ISO 45001 (OHSMS)		
ISO 50001 (ENMS)		
HACCP		
GMP		
ANY OTHER (PLEASE SPECIFY)		

4.2 Does the organization hold any Product Certification? Yes No

If yes;
Please specify the certification with the type of product and relevant standard:
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5. LIAISON OFFICER

5.1. Chief Executive Officer of the Applicant Organization:

a) Name:
Designation:
Telephone: Fax: E-mail:

5.2. Contact person of the organization:

a) Nominee 1 [Name]:
Designation:
Telephone: Fax: E-mail:

b) Nominee 2 [Name]:
Designation:
Telephone: Fax: E-mail:

6. LEGAL OBLIGATIONS

[Please indicate the legal obligations to be abide by the Applicant Organization] (eg.: Food regulations, CAA regulations, NMRA regulations, CEA regulations, , industry specific regulations, compulsory product certifications etc.)

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7. DOCUMENTED INFORMATION

Please submit copies of the following documents along with the duly perfected Application.

- a) Scope of the organization and
- b) Operational planning and control.

8. DECLARATION BY APPLICANT

8.1 I am/We are fully informed and in agreement with the contents of the following documents of the Vegetarian Certification Scheme of the Sri Lanka Standards Institution; Rules and Procedures, Guidelines for Applicants, Fee Schedule, Certification Agreement, Audit time determination agreement and Conditions for use of the Vegetarian Food and Beverage System Certification Mark.

8.2 Should any initial enquiry be made by the Certifying Authority, I/We agree to extend to the Certifying Authority all required facilities at my/our command and I/We agree to pay all costs involved prior to the grant of the Certificate.

8.3 I/We will not hold liable either the Sri Lanka Standards Institution or those having a function in its activities for damages resulting from the consideration of the application for certification, including the possible rejection.

Signed at
on this day of 20.....

Signature :

Name :

Designation :

For and on behalf of
[Name of the Applicant Organization]